

**KIDS DISCOVERY**  
**QUALITY LEARNING CENTER**  
**APPLICATION FOR EMPLOYMENT**

**APPLICANT'S CERTIFICATION**

Pursuant to Florida Department of Children and Families for Child Care Facilities dated 2014, statute 402.3055 administration and staff (Director, Assistant Director, Teacher, Cook, etc.) certify to the following:

1. Have you ever worked in a facility that has had a license denied, revoked, or suspended in any state or jurisdiction or has been the subject of a disciplinary action or been fined while employed in child care facility? Yes \_\_\_\_\_ No \_\_\_\_\_
2. Have you ever worked for Kids Discovery? Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, which location \_\_\_\_\_
3. Have you ever worked in a child care facility in the state of Florida? Yes \_\_\_\_\_ No \_\_\_\_\_
4. Have you lived in any other state besides Florida in the past 5 years? Yes \_\_\_\_\_ No \_\_\_\_\_  
If yes, where? \_\_\_\_\_
5. I do not have a criminal record.
6. I will comply with all state requirements for initial certification and to continue certification.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

Thank you for considering Kids Discovery for your employment needs.

**EQUAL OPPORTUNITY SYSTEM**

Kids Discovery is an equal opportunity employer. We are firmly committed to equal opportunity without regard to race, religion, color, sex, age, national origin, citizenship, disability or any other basis of discrimination prohibited by applicable local, state or federal law. No question on this application is used for the purpose of limiting or excluding any applicant's consideration for employment on such grounds.

**PERSONAL INFORMATION**

Full Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Home Telephone \_\_\_\_\_ Emergency # \_\_\_\_\_

Social Security # \_\_\_\_\_ Would you be known to any employer, school or reference under another name? Yes \_\_\_ No \_\_\_ Indicate Name \_\_\_\_\_

Are you at least 18 years of age? Yes \_\_\_\_\_ No \_\_\_\_\_

Are you at least 21 years of age if applying as a director? Yes \_\_\_\_\_ No \_\_\_\_\_

Position Desired \_\_\_\_\_

Director, Assistant Director, Educational Coordinator, Lead Teacher, Teacher, Substitute, Cook, Other

Preferred Age Group \_\_\_\_\_

Infants, Toddlers, Preschoolers, School Age

Employment desired: Full-time \_\_\_\_\_ Part-time \_\_\_\_\_ Temporary \_\_\_\_\_

If hired, when could you start work? Date \_\_\_\_\_

Have you ever been convicted of a crime (including any guilty, no contest or similar pleas)?  
[Exclude minor traffic violations unless applying for bus driver position] Yes \_\_\_\_\_ No \_\_\_\_\_  
If yes, explain \_\_\_\_\_

Are you currently on layoff status, leave of absence or other suspension of employment and  
subject to recall with another employer? Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, explain \_\_\_\_\_

### EMPLOYMENT HISTORY

List your previous employment for the past FIVE years with specific dates. Start with your present or last job.  
May we check your references? Yes \_\_\_\_\_ No \_\_\_\_\_

Employer \_\_\_\_\_ Start Date \_\_\_\_\_ End Date \_\_\_\_\_  
Telephone# \_\_\_\_\_ Supervisor \_\_\_\_\_  
Job title/description \_\_\_\_\_

Starting salary \_\_\_\_\_ Ending salary \_\_\_\_\_ Reason for leaving? \_\_\_\_\_

Employer \_\_\_\_\_ Start Date \_\_\_\_\_ End Date \_\_\_\_\_  
Telephone# \_\_\_\_\_ Supervisor \_\_\_\_\_  
Job title/description \_\_\_\_\_

Starting salary \_\_\_\_\_ Ending salary \_\_\_\_\_ Reason for leaving? \_\_\_\_\_

Employer \_\_\_\_\_ Start Date \_\_\_\_\_ End Date \_\_\_\_\_  
Telephone# \_\_\_\_\_ Supervisor \_\_\_\_\_  
Job title/description \_\_\_\_\_

Starting salary \_\_\_\_\_ Ending salary \_\_\_\_\_ Reason for leaving? \_\_\_\_\_

### PERSONAL REFERENCES

Legal considerations require us to request that you not include your previous employer, minister, pastor, or other  
religious person; also do not list any relatives.

1. Name \_\_\_\_\_ Occupation \_\_\_\_\_  
Address \_\_\_\_\_ Telephone # \_\_\_\_\_
2. Name \_\_\_\_\_ Occupation \_\_\_\_\_  
Address \_\_\_\_\_ Telephone # \_\_\_\_\_
3. Name \_\_\_\_\_ Occupation \_\_\_\_\_  
Address \_\_\_\_\_ Telephone # \_\_\_\_\_

**U.S. MILITARY SERVICE**

Branch \_\_\_\_\_ Highest Rank \_\_\_\_\_  
 Date entered \_\_\_\_\_ Date discharged \_\_\_\_\_  
 Type of Discharge \_\_\_\_\_ Are you in a reserve unit? Yes \_\_\_\_\_ No \_\_\_\_\_

**EDUCATION**

	NAME	CITY/STATE	YEARS	DEGREE	MAJOR
HIGH SCHOOL					
COLLEGE					
BUSINESS SCHOOL					
VOCATIONAL SCHOOL					
OTHER TRAINING					

Are you current in First Aid Training? Yes \_\_\_\_\_ No \_\_\_\_\_ CPR? Yes \_\_\_\_\_ No \_\_\_\_\_

Do you hold any certificates for child care training? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, list \_\_\_\_\_  
 \_\_\_\_\_

**PERSONAL HISTORY**

Smoking is prohibited within the childcare facility and all outdoor play areas. Smoking in the center, on the premises, or on the bus/van is grounds for immediate dismissal.

Do you have access to transportation? Yes \_\_\_\_\_ No \_\_\_\_\_

Are you involved in any extra curricular activities outside your job? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, please list activities that would affect your attendance: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Do you have children that will attend Kids Discovery? Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, list:

Age	Age	Age	Age
Grade	Grade	Grade	Grade

Would you be willing to participate in a training program for teachers? Yes \_\_\_\_\_ No \_\_\_\_\_

What is your philosophy in educating preschool children? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

What is your experience with children? (Indicate ages of children, duties) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Notes (For office use only) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**PERSONNEL/TRAINING REQUIREMENTS**

An applicant employed at a licensed childcare facility must successfully clear background screening requirements and other requirements as listed:

- Fingerprint clearance through FBI and FDLE
- Cleared Child Abuse Registry and Sexual Offender Check
- Signed "Affidavit of Good Moral Character"
- Five-year previous employment history
- Criminal records recheck is required every five years
- Signed statement of employee responsibility to report child abuse or neglect
- All staff must complete the Florida Department of Children & Families 45 hour Introductory Child Care Training Courses.

I certify that the above information is correct and complete to the best of my knowledge, and I agree that any falsification or failure to furnish any requested information which I have knowledge of at the time of completing this application is sufficient grounds for the disqualification for my application for a job and/or termination of my employment.

I further authorize this company to secure any additional information desired in connection with this application from any person, firm, company or institution without liability to any such person, firm, company or institution or to this company. This could include random drug screening upon hire or during employment.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Owner/Director Signature

\_\_\_\_\_  
Date